



CONSTRUCTION EQUIPMENT PARTS

Phone: 888-983-7847

Fax: 855-803-5383

Refund

Exchange

Warranty

Core

Return Authorization Request Form

Date: _____

RMA Auth #: _____

RMA Type:

Contact Information

Last Name:	First Name:
Company Name (if applicable):	
Daytime Phone:	Evening Phone:
Email Address:	Fax #:

Pick Up Information

Type of Location picking up from:		<input type="checkbox"/> Residential	<input type="checkbox"/> Business
Name:			
Street Address:			
City:		State:	
Country:		Zip:	

Shipping: Who pays for?	<input type="checkbox"/> ConEquip	<input type="checkbox"/> Customer	<input type="checkbox"/> Vendor
Restocking Fee:	<input type="checkbox"/> No	<input type="checkbox"/> Yes if so how much?	<input type="checkbox"/> 15% <input type="checkbox"/> 20% <input type="checkbox"/> Other... _____%

Billing Information

Name:	
Street Address:	
City:	State:
Country:	Zip:

Order Information

Invoice #:	Payment Method:
Item #:	Return Reason Code:
Item #:	Return Reason Code:
Item #:	Return Reason Code:

Return Reason Codes

Record appropriate number in the Reason Code # column above.

1- Defective Part/Warranty – part not replaced	7- Warranty – Part Replaced
2- Shipping Delay – Vendor	8- ConEquip looked up the wrong part number
3- Shipping Delay – Natural Disaster	9- Vendor sent wrong part
4- Shipping Delay – Lost/Damaged Part	10- Part never shipped – Vendors fault
5- ConEquip did not look up the part number	11- Admin Error
6- Customer decided they did not want the part	12- Other (please explain)

Notes:

Internal Use Only: Conequip? Customer? Warehouse?
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(NO RMA WILL BE APPROVED WITHOUT AUTHORIZATION # FROM CONEQUIP PARTS LLC)
Please return via email at support@conequip.com or fax to 855-803-5383